

Ward Council Agenda

Keep a shared meeting focused on plans, owners, and follow-through.

MEETING DETAILS

Date

Time / place

Facilitator

Next review date

DISCUSSION & DECISIONS

Topic	Lead	Time	Next step
Opening / purpose			
Review previous actions			
Upcoming worship & activities			
Service and coordination			
Calendar / announcements			

ACTION ITEMS

Action / next step	Owner	Due / review

Keep personal or confidential details in approved, restricted channels.